

HAWAII HOUSING FINANCE AND DEVELOPMENT CORPORATION
NOTICE OF MEETING
SPECIAL BOARD OF DIRECTORS MEETING
July 3, 2006
9:00 a.m.
677 Queen Street, Suite 300, Queen Street Board Room
Honolulu, Hawaii 96813

AGENDA

I. CALL TO ORDER/ROLL CALL

II. SELECTION OF CHAIRPERSON, PRO TEM

III. ELECTION OF BOARD OFFICERS

- A. Chairperson
- B. Vice-Chair
- C. Secretary

**IV. SELECTION AND HIRING OF EXECUTIVE DIRECTOR
AND EXECUTIVE ASSISTANT**

Executive session, if necessary, pursuant to §92-5(a)(2), Hawaii Revised Statutes, to consider the hiring of an officer or employee.

- A. Executive Director
- B. Executive Assistant

V. DISCUSSION AND DECISION MAKING

- A. Adopt By-Laws for the Hawaii Housing Finance and Development Corporation
- B. Delegation of Duties to the Executive Director of the Hawaii Housing Finance and Development Corporation
 - 1. Authorize litigation or other service of process for collection accounts, where all reasonable efforts to collect have failed; and
 - 2. As permitted by all applicable laws, approve all contracts, including change orders, and report monthly to the Board on any contracts and change orders approved by the Executive Director over \$100,000.

VI. FOR INFORMATION

- A. Discussion of goals for the Hawaii Housing Finance and Development Corporation.

VII. ADJOURNMENT

If any person requires special needs (i.e. large print, taped materials, sign language interpreter, etc.), please call the Secretary to the Board at (808) 587-0647 by close of business two days prior to meeting date.